

# Welsh Triathlon AGM

Welsh Triathlon AGM, Sport Wales, Sophia Gardens, Cardiff	
25 <sup>th</sup> November 2017	<p><b>Attendees:</b>            Board Members: Paul Tanner (Chairman) Llyr Roberts (Director of Governance) Jon Blakemore (Director Finance) Tom Roberts (Director of Rules and Tech) Tom Overton (Director of Development) Mike Battersby (Director of External Affairs) Marc Jenkins (Director of Performance) Owen Rodgers (Director of Business and Commerce)</p> <p><b>Staff:</b> Beverley Lewis (Executive Officer) Amy Jenner (Workforce Officer) Steph Makuvise (Participation Officer) Louis Richards (Welsh Pathway Manager) Luke Watson (NTPCW Head Coach)</p> <p><b>Welsh Triathlon Members:</b> Shane James, Christine Vorres, Phil Kethro, Lisa Kethro, Delyth Kendrick, Robert James, Nigel Kendrick, Sion Jenkins, Darren Vaughan, Steve Summons, Katherine Iles, Jan Jones</p>
Chairman	Paul Tanner
Note taker	Amy Jenner
<b>Chairman's Opening</b>	
Paul Tanner (PT) Formally welcomed all attendees to the Welsh Triathlon AGM and introduced himself as the chairman. PT gave a run through of what was on the agenda.	
<b>Apologies for absence</b>	
Apologies received from Gareth Evans (Events Officer) Ray Morgan (Torfaen Triathlon Club) Steve Rickard and Roy Healey (Ruthin TriStars)	
<b>Ratify and re-elect Board Members</b>	
Mike Battersby and Tom Overton for re-election - No objections 17 members in favour of MB 17 Members in favour on TO  Ratify Board members - No Objections Marc Jenkins - 14 in favour Owen Rodgers 15 in favour	
<b>Approval of minutes of the 2016 AGM</b>	

# Welsh Triathlon AGM

The minutes of the Welsh Triathlon AGM held on 19<sup>th</sup> November 2016 were formally approved.

**Proposed by TO**

**Second - MB and TR**

PT thanked those staff and board members who had left since the last AGM for their work with Welsh Triathlon

- Dr Joy Bringer (JB) (Director of Safeguarding)
- Will Kirk (WK) (Development Manager)

PT thanked JB and the enormous amount she contributed to the board.

BL noted that JB will continue to sit on a sub group and still be involved with Welsh Triathlon.

PT also thanked Will Kirk (Development Manager) and the work he achieved whilst in post.

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(PowerPoint Presentation Given)

## **Overview and Governance**

LR introduced Governance in National Governing Body

BL spoke about the Organisation Structure, the Sub-groups Welsh Triathlon have in place and who chairs them, Including external members Ian Liddiatt (Cardiff Triathlon Chairman) and Hannah Pretty (employee of Welsh Athletics).

BL invited members interested in joining the subgroup to get in touch

BL introduced the Welsh Triathlon operation team

BL discussed requirements of funding including an annual Governance audit.

BL noted that Welsh Triathlon are working towards standards in safeguarding and Child protection. Welsh Triathlon have reached level 3 and will be further messaging best practice to our clubs and members.

BL spoke about how as an NGB we are working on Governance and Leadership frameworks in Wales.

BL mentioned the assistance to Sport Wales of the team in looking at pilot schemes for Community Sport Restructure.

Welsh Triathlon strategy is aligned to British Triathlon. There has been an increasing positive interaction between the two Governing Bodies since Jack Bucker had been in post. It was anticipated that the new CEO Andy Salmon would continue this culture.

Welsh Triathlon Board and Staff will work together on the 2019 strategy in Early 2018.

## **Safeguarding, Equality and Diversity- BL**

6 referrals which have been minor cases - Welsh Triathlon look at this as a positive, it means the message is reaching our members that we have policies and procedures in place.

There are child friendly procedures on the website, alongside with a new Adults at Risk policy drafted in line with the Ann Craft Trust (the organisation funded by Sport England to set policy to protect adults who may find themselves vulnerable to abuse).

BL is the Lead Safeguarding Officer

AJ is the Deputy Safeguarding Officer

Both recently qualified to deliver Time To Listen Triathlon specific Welfare officer training to clubs.

BL presented data on Equality and stressed the need for further action to reach under represented communities

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BL congratulated those clubs working towards the InSport standards

- Torfaen Triathlon Club
- Ruthin TriStars
- Intri
- Cerist Triathlon Club
- Cadence Triathlon Club

*Performance - Mark Jenkins Director of Performance*

BL Introduced MJ

MJ spoke about how he himself was an Olympian and he has coached Helen Jenkins to two Olympics. He commended LR and LW the Performance Team in the work they had achieved in the last year. MJ introduced LR to present the Performance Section

LR spoke about the Performance Pathway at Welsh Triathlon. He has and will deliver Skills Schools throughout the country.

The Welsh Development Academy (WDA) has increased from 24 athletes in 2016 to 50 athletes in 2017 with a 60/40 South/North Wales split.

LR now has a pool of 16 Coaches helping at Skills Schools and Academy camps.

2 athletes are part of the Welsh National Academy (WNA)

2 athletes have transitioned from the WDA to the National Triathlon Performance Centre Wales (NTPCW) - this is where his work with LW overlaps. LR introduced to LW.

LW gave an overview of his role within Welsh Triathlon - oversees the senior athletes and CWG athletes as well as managing the NTPCW

Developing the next level of athletes based at the NTPCW. The centre has increased the number of athletes from 8 to 16.

Welsh Triathlon CWG nominations have taken place and have been given to Team Wales who will be making the overall Team Wales selection by the end of January

TR said he would like to thank the Performance team and the work they have achieved to date.

LR remarked on the work that has been done around Clean Sport and the UKAD education which is being delivered by UKAD Accredited Educator AJ.

LR Introduced TO *Development* - Tom Overton Director for Development

TO introduces himself and thanked the board and the team for their energy around development.

SM gave an overview of membership and why membership helps to drive the sport forward. SM gave an example of a case Study of Fitzalen High School organizing a GOTRI and spoke about ethnicity in Welsh Triathlon. SM introduced Workforce Officer AJ.

AJ noted there were over 200 active coaches in Wales. There is a demand for more courses and in 2017 saw the first Level 1 coaching course take place in Carmarthen. An extra course was added to Cardiff which meant between September and December 2017 - there was potentially 61 new level 1 coaches.

TR spoke about how he had a dream to have the most moto officials in Wales and now there are around 50 of them.

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AJ spoke about the CPD opportunities available to Welsh Triathlon Members which includes, Open Water, Strength and Conditioning and the new courses for 2018 - Activators and Young Activators.

TR gave an overview of officials in Wales. Local Technical official (LTO) and Regional Technical Official (RTO) courses to be held in 2018.

## COFFEE BREAK

AJ explained about the prize draw - members who completed the survey in the summer and entered our prize drawer to win a Brav Sock Bundle.

The draw took place

## Presentation of Annual awards

AJ thanked Ian Vickery for making the trophies for our Work Force awards.

AJ introduced each award and spoke about the recipients and why they were. MJ presented the Volunteer awards 2017

- Volunteer of the Year - Rob James
- Participation Coach of the Year - Mike Jones
- Technical Official of the Year - Phil Kethro
- Children's Coach of the Year - Sion Jenkins
- Children's Event of the Year - Pencoed Junior Triathlon
- Club Event of the Year - Aberavon Aquathlon race Series- Darren Vaughan and Port Talbot Harriers.
- Commercial Event of the Year - Cardiff Triathlon - Always Aim High
- GOTRI Organiser of the Year - Torfaen Triathlon Club
- Club of the Year - Ruthin TriStars

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## Director's Annual Report for 2016/2017

### Events

SM gave an update on the TriStar series, National Championship and the new televised Welsh Super Series which is still under development.

2018 is the Year of the Sea in Wales, which fitted well with the Welsh Super Series concept more coastal locations are being used for the Super Series.

SM spoke about the priorities for 2018.

- Welsh Super Series, National Championship Events and Tristar - finalising
- Inaugural Welsh Club Relay Event \_in development
- Multi-Sports Weekend in development
- Setting a Foundation for Major Events

TR spoke about the permitting process and the benefits of permitting an event through BTF.

### ***Business Opportunities - Owen Rogers -Director for Business and Commercial***

OR introduces himself and his role on the Board.

BL - spoke about reduced dependency on public funding.

New Gift membership

Welsh Triathlon have added exclusive members benefits with BRAV Socks and Sporttape.

BL spoke about the Welsh National Series having the potential to become a huge asset and the introduction of Age Group training days.

BL asked if anyone knew of any interested partners who could help support the organisation we would be interested in any ideas and to please get in touch.

## Finance Report

JnB discussed how 2017 saw a year of development and expansion in activity particularly with the staff restructure and subsequent ability to concentrate on areas of strategic importance. Welsh Triathlon had successfully moved from spreadsheet to new accounting software

For transparency and Good Governance, the accounts are produced 6 times a year and presented at each Board Meeting

JnB spoke described the funding slides with income from both funding and membership. Events and where the money is being invested. The financial situation of the organisation was robust, and reserves were healthy and in line with policy.

Relationship with the funding body was good with recognition of the positive work around performance enabling access to a small increase in lottery funding last year.

The CWG budget was adequate for taking a team to GoldCoast 2018

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## Open Forum

PT opened the floor to questions from the members

There were no questions

PT thanked the members, Staff, Board and BL for their continued support of Welsh Triathlon.

BL spoke about #pluckyduck and how we want to create a story to take to GoldCoast 2018 She asked for support in getting the duck to visit as many castles as possible in Wales (641) before the start of the Commonwealth Games and to link with the Welsh Hub in GoldCoast

*Nigel Kenny thanked the team at Welsh Triathlon for their support with the Cardiff Triathlon and commended the increased activity and welcomed the support from Welsh Triathlon*

Paul Tanner Thanked the members for attending the AGM and wished them a safe journey home