

Welsh Triathlon Board Minutes

Welsh Triathlon Board Meeting		
8 th June 2016	Attendees: Paul Tanner (PT) Mike Battersby (MB) Llyr Roberts (LR) Carwyn Williams (CW) Jon Blakemore (JnB) Tom Roberts (TR) Beverley Lewis (BL) Amy Jenner (AJ) Sarah Roberts (SR) Kieran John (KJ)	
Chairman	Paul Tanner	
Note taker	Amy Jenner	
Apologies	Tom Overton (TO)	
Chairman's Opening		
<p>The regular meeting of the Welsh Triathlon was called to order at 18:00 on 8th June 2016 in Sport Wales by PT. PT welcomed KJ to the board meeting. PT Said that Ken Kelly (KK) Director of Performance had resigned from the board.</p>		
Conflicts of interest		
PT said about TO and his work with Sport Wales		
Approval of minutes from 8 th June 2016		
Minutes Approved		
Matters Arising not covered in this agenda		
PT,LR &JB had trouble accessing their drop box folder when connected to the Sport Wales Wi-Fi. MB said that we should discuss training camp later on in the meeting		
Action Items	Person Responsible	Deadline
AJ to contact Frank at BTF	AJ	ASAP
Board Directors Profile		
JB said she will do her profile at the next Board meeting		
Action Items	Person Responsible	Deadline
JB to prepare profile for next board meeting	JB	14-09-16
Development Sub-Group Report: Bullet Point Update AD/BL		

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BL said that AD did the report. There are around 6 GOTri events lined up so far, not many in North Wales.

BL said that her action from the last meeting was to look into calling it GOTRI Wales. BL said that we should use the GOTRI brand but on social media we will call it GOTri Wales

CW asked if the organisers could call it GOTRI Cardiff or GOTRI Parc Bryn Bach. BL said she didn't think we should keep it simple at just GOTRI.

BL said that AD had supported Chris Goulden in the Racing skills school at Parc Bryn Bach, and that AD is also working on the Kids of steel event and the Cardiff games finale.

BL said that our new branding looks good at events.

BL said that we will officially be launching GOTRI on August 19th, with the help from PR agency Jane Thomas. The Launch will be at Maindy Leisure Centre.

BL said we have a safeguarding policy and we need to get it out to clubs

BL gave an update on Equality and Diversity saying we are going through the action plan slowly.

TR said that we should mention the youth and junior draft legal race that was in Llanelli

TR said it was a pleasure to work with the 7 officials at that race.

TR said the race added an ITU feel to the event and he is in talks with Loughborough on how we can better the event. Athletes need to learn to ride in packs.

PT asked TR to feed information back into subgroup by 15th June

Action Items	Person Responsible	Deadline
AJ to send invite out to board to attend the GOTRI launch	AJ	10-06-16
TR to feed information on draft Legal Race to subgroup	TR	15-06-16

External Affairs Directors Report: Bullet Point update MB

MB said he no report. His next BTF meeting will be in Liverpool

Financial Update: JnB

JNB updated us on the finances and asked for approval of the budget for the current year.

JnB said he still has work to do on the finances and will go through it with PT and BL in September.

SR asked if the KPIs are endorsed by the board. BL said no but she thinks they should be. PT in terms of they should be approved. JnB said that the KPIs can go to the board in late September.

PT asked for approval of the loss. LR said he want happy that a loss was made, MB said he didn't see a problem as we have reserves.

Board approve JNB request.

Rules and Tech Director Report - Bullet points update TR

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TR gives us an update on number of officials. He said that by Dec/Jan he wants to run a RTO Course for the 6 newly qualified LTO officials
 TR said that we have issues with event organisers not organising races early enough and then expecting to have race officials at short notice.
 TR said that 8 out of 46 clubs are represented by officials and that our plan should be to push clubs to get more members officiating.

Action Items	Person Responsible	Deadline
Discuss a plan to encourage more clubs to officiate	TR/AD	End of season

Article - Document Review

LR said he is in process of amending the articles with BL and they are working with Sue Holvey (SH) on this. SH had come back with a table of decisions for the board to sign off.
 MB said that all of the amendments need to be approved at the next AGM
 LR discussed the roles of the board members and said he happy that we have enough expertise throughout the directors but perhaps we need board members from other areas in Wales. BL aid that this may be resolved if the performance centers are taken around the country.
 LR said we could have named directors but not a portfolio role, so they could move roles if needed.

Action Items	Person Responsible	Deadline
Discuss a plan to encourage more clubs to officiate	TR/AD	End of season

EO Report - Bullet Point Update

BL talked about performance restructure. And said she had submitted her business case to Cardiff Metropolitan University and Cardiff University.
 BL said that she is looking for someone to replace Rich and wanted the board's approval to go to advert asap.
 All board approve.
 BL said the PC coach will go to advert after RIO
 BL asked board members to help promote welsh triathlon and our PR campaign on via social media (Retweets Etc.)

Safeguarding, Equality and Diversity Update; BL

BL said that policy documents for safeguarding are in place and E&D is solely moving along

John Bull - Questionnaire / Workshop Finalise Date: PT

It was discussed that the workshop will be held in October instead of September

Action Items	Person Responsible	Deadline
AJ to send doodle poll for dates in October	AJ	ASAP

Performance Restructure Update: BL

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BL said she had a draft business case. JNB had seen costs behind it
 BL said she is in discussion with welsh colleges about the performance center. She said she had talked to Swansea university about whether the medical technical support would support our hubs.
 PT thanked BL for her hard work of the performance restructure.

Date of Next Meeting / Date of AGM: PT

14th September WT Board meeting
 7th October - BTF board dinner Cardiff
 8th October - BTF board meeting Cardiff
 19th November - AGM

Action Items	Person Responsible	Deadline
AJ to send meeting invites for Board dinner, AGM	AJ	ASAP

Chairman Close and Thankyou

Meeting was adjourned at 21:00 by Paul Tanner The next general meeting will be at 18:00 on 14th September 2016 Sophia 2, Sport Wales

Minutes submitted by: Amy Jenner